



Donation Request Form

DATE: _____

West Wind Supper Club & River Valley Catering are proud to sponsor numerous non-profit organizations and charities. We feel it is important to give back to the community that supports us and it is a big part of our business model. However, donating to every request we receive is not financially possible for our business to accommodate. For this reason and due to the high volume of requests we receive on nearly a daily basis, we must go through a formal donation request process.

Please fill out this brief form and return it to:

West Wind Supper Club
709 North Main Street
River Falls, WI 54022

If your request is approved you will be notified in a timely fashion. We thank you for understanding if we are unable to donate at this time. Your request is still very important to us and we wish the best for your cause.

In order to qualify for a charitable donation from West Wind Supper Club, you must hold a nonprofit status, provide a benefit for LOCAL area residents, demonstrate a need for funds earmarked to a specific purpose, and apply in a timely fashion.

NAME OF ORGANIZATION _____

NAME OF FUNDRAISING EVENT _____

NATURE OF FUNDRAISER _____

DATE OF EVENT _____ LOCATION OF EVENT _____

EXPECTED USE OF PROCEEDS _____

DEADLINE FOR DONATIONS _____

YOUR NAME _____ PHONE NUMBER _____

YOUR POSITION WITHIN ORGANIZATION _____

FOR OFFICE USE ONLY, LEAVE THIS BLANK

APPROVED DENIED Date: _____

Item To Donate: _____

Contacted Organization Date: _____ | Donation Pick Up Date: _____